

Fairfax County SEPTA

SEPTA Board & Delegates

7pm-9pm (6:45 set up)

BritePaths

4080 Chain Bridge Rd. Fairfax 22030; second floor.



7:00pm **I. Call to order, Quorum Count & Approve Agenda (15 voting members- full)**

Norm Hall, Cathy Greulich, Amanda Campbell, Joanne Walton, Diane Cooper-Gould, Brook Varma, Lisa Locke: On-line: Laura Baker., Tina Baldera, Michelle Cades, Ami Bansi Todd

7:05pm **II. Approve Minutes**

- **Postponing minutes to approve on-line before October 30th meeting.**

7:10pm **III. Treasurer Report & Budget Requests**

- Ami presented the Proposed Budget to the Board for 2018-2019.
- **Motion to accept the budget as presented by the budget committee. Motion made by Cathy Greulich. Second by Amanda Campbell. Passed unanimously.**

TASK: Budget has to be posted on the website in time for General Membership meeting at end of October.

7:25pm **IV. Announcements**

- **Upcoming Events:**

SEPTA Liaison Training 9/26,

Mental Health Conference Sat 9/29,

School Board 9/27-6:30 pm

FCCPTA and FCPS Family Engagement Conference-10/20

Upcoming Gen Membership Meeting October - 10/30

TASK-Cathy and Kim-Is it possible to post a link of who is doing what and create a Sign-Up Genius for each event.

TASK-Need to post on Facebook Dyslexia Awareness Month-wear red and need to put posting on-line.

TASK-Post upcoming events on Facebook.

- SEPTA Table Rep training - for Volunteers-Cathy gave overview of the SEPTA Table top display to have at events. Called for input for what to display in the future.
- Membership Set-Up on PT Board
Set up with Stripe payment processing
- Got membership set-up through National PTA.
- Going to use PT Board. Will get non-profit prices, but have to pay for a full week.
- Finance charge for PT Board full charge will be full price for one week.

- Volunteer Coordinator Announcement-Lisa Locke has to leave membership position. Sign up genius is one account and Amanda helped with Google forms.
- PEATC Rep Announcement-Jess will not be the PEATC rep as she has left her position.
- Reminder to find replacements, remember upcoming goals and cultivate committee volunteers, Report Reminders--try to get reports in at least days ahead.
- Brandon Cassidy (ACSD) idea for a SpEd scholarship. - Tabled. Need to talk to Rachna Sizemore Heizer and Ami Todd (and Debbie Kilpatrick)-Note to change FCDC to ACSD in the Agenda..
- Michele Cades talked about finding someone to translate at the library. She met a translator at the library.
- Pass the names on from events in relatively quick manner and get communications as well as volunteers into the loop of who is attending. Maybe put the sheets in the back of the clipboard.
- School Board will be passing Michelle's name in Thursday meeting.
- **** Kudos to Amanda - AGAIN! - helping me get Membership set up ****
- **** Kudos to Events Committee for GREAT Picnic! (Kim & Cathy) ****
- **** Sympathies to Laura Baker, her FIL is in critical condition ****

7:35pm

V. Committee Reports (2 min max)

- **ACSD Rep, Michelle Cades**
 - School Board will be passing Michelle's name in Thursday meeting.
- **Advocacy, Norm Hall**
 - FCPS Special Education reports on positions open in school. Many vacancies.
 - Testified at ACSD meeting and at the school board meeting.
 - Scheduled initiatives for the quarter: See committee report
 - From PRC Training--possible Advocacy-Shift to inclusion in new IEP and Gen ed teachers have not been trained
 - POAC asking to include us in advocacy topic (get topic from Diane)
 - FCPS is going to paper mail Special Ed survey.
- **Communication & Social Media, Helen Minor and Amanda Campbell**
 - Looking to reorganize site and have specific space for our documents all going in one place.
 - Created Website menu reorganization thoughts spreadsheet to plan.
 - Created a new banner and presented at the Board Meeting. Amanda will move forward to putting new banner up.
- **Motion to approve the Social Media policy as written. Motion made by Amanda Campbell. Second by Brook Varma. Passed unanimously. One abstention.**

TASK: Check by-laws on whether Volunteer is official committee.
- Events & Programming, Cathy & Kim (Picnic recap/October 30) Nothing to report.

- **Fundraising, Joanne Walton**
 - Barnes and Noble Book Fair
 - Tina is securing Springfield Barnes and Noble location for fundraising Book Fair and will update the Sign-Up Genius created to seek volunteers.
 - Talking about having gift wrapping this year.
 - We will have guests doing story reading
 - All school board members were invited.
Task: Create a list of books that the customers can buy.
 - **Task:** Joanne will make event on Facebook for the Book Fair and do the promotion.
 - Arm chair fundraiser---looking to move to second half of the year.
 - Car Magnet Fundraiser--Joanne got three quotes for the magnet.
 - **MOTION: Motion to approve a magnet fundraiser for a 5 x 5 magnet for a ten dollar donation. Motion made by Brook Varma. Second by Norm Hall. Passed unanimously.**
- Membership & Outreach, Diane and Amanda:
 - Membership is live through on-line website.
 - If you have not joined SEPTA then you need to join.
- Volunteer Coordinator
 - Suggestion to have Sign-Up Genius responsibility given to the event coordinator of each SEPTA event. This eliminates the volunteer chair having to work back and forth with event coordinator. Looking to streamline so that the volunteer coordinator can help the event chair get started with recruiting using Sign-Up Genius.
- Reflections Update, Nancy / Joanne-Joanne brought posters and flyers:
Task: Need to get information up for the Reflections program. Need communication for deadline, etc. on the page.
- President's Report - Diane, Brooke, Laura, Ami-link report to Diane's comments.
Task: Come on in the beginning of the year for three to four statements of what our goals are for the year.

8:00pm

VI. Old & New Business:

- MOTION to approve Social Media Policy (Done)
- MOTION to Approve Magnet Fundraiser (Done)
- On the Go with AAUW - pick date and talent 4-7 or 7-10 Mon-Thurs (Tabled)
- October 30 Gen Membership Meeting - Super. Cook is coming? Are we set?- Meeting soon to go over event details.
- Need to set up a Volunteer Training

8:30

VII. GSuite Training: Calendars--Tabled until next time.

9:00

XI Adjourn--9:19 pm

*****Oh George*****

Reminder: The committee report forms are the official format for monthly reports to be sent to entire leadership team 5 business days before Board meeting. If these forms are not submitted 5 business days before the next board meeting, you will forfeit your committee time.