

Fairfax County SEPTA

SEPTA Board & Delegates
June Board Meeting
7pm-9pm (6:45 set up)

Fairfax Circle Church
3110 Chichester Lane, Fairfax, VA 22031



7:00pm **I. Call to order, Quorum Count & Approve Agenda**

7:07 pm Called to order, 8 people attended from Board:

In Person: Diane Cooper-Gould, Brooke Varma, Ami Banshi Intwala Todd, Laura Allen, Cathy Greulich, Joanne Walton, Jennifer Kruzynski., Nancy Rosine, Kim Woodbury, Laura Baker

On the Phone: Norm Hall

Motion to approve agenda: Agenda approved.

7:05pm **II. Approve Minutes**

MOTION: Motion to accept minutes as amended.

Minutes amended as follows: Change line 4d from Lightning to Lighting.

Results: All in favor. None opposed.

7:10pm **III. Announcements**

1. Retreat Dates Saturday July 28 and August ?

- a. Everyone encouraged to attend but not required
- b. Asking people to write in Doodle Poll to provide availability for August date
- c. Discussed having half day or full day option. Attendees wanted to have lunch break.

2. Committees and Appointees

- a. Reconfiguring how committees go next year. Officers same except now have
- b. Michelle Cades-ACSD Representative-up for School Board vote on Thursday-approved by subcommittee
- c. Norm-Advocacy Chair
- d. Rachna-Awards Chair and possibly sharing with Juanita for awards
- e. Joanne--turning Special Education Liaisons and creating a new board position.
- f. Fundraising-Looking-vacant
- g. Cathy co-chairing Events--with Kim Woodbury
- h. Amanda Campell-Social Media
- i. Mix outreach and membership-Hillary Press new membership and FCPS Social Worker--co-chair--looking to get membership,

volunteer coordinator, liaisons, and teacher outreach to work together

- j. Jennifer Kruzynski-Teacher outreach--Elementary Special Ed-Gina North
- k. Lisa Locke-Volunteer Coordinator
- l. Special Committee-Reflections-Nancy Rosine



- 3. Current vacancies that need filling
 - a. Fundraising
- 4. Summer Break operations--Diane wants everyone to take a break to regroup. Reflections committee may get program started over summer for momentum. IEP binder event--need to host IEP Binder event.
- 5. Audit Committee needs to do Audit (Norm, Cathy, ???) Add Laura Allen to committee. Audit needs to be completed by July 15.
- 6. Introduce Nancy, new Reflections Subcommittee Chair
- 7. Introduce Jennifer Kruzyn, new Teacher Liaison
- 8. Review Contact Sheet Information-Passing around contact sheet
- 9. More announcements--PTA Family Engagement event in October. May have chance for SEPTA to be speakers on inclusion. Laura Allen said she would reach out to PTA President, Jane Miscavage for more information.
 - August 4th-\$40.00-training. Ask Debbie if we can get a table for SEPTA at the training.--NOVA District. Located at Patriot High School.
 - Email Ami for NOVA PTA Award Ceremony
 - FCCPTA Advocacy Event-Board of Supervisors and School Board-reminder that this is happening (missed the date on this)

7:15pm

IV. Treasurer's Report

- 1. Submit Receipts!--Looking at hand out. Receipts submitted. There is an additional \$62 from Yoga for Good. Otherwise the budget report is the same.
- 2. Grant for event Under the Sea at the Key Center for paying bill-outstanding
- 3. Can Jen help us post information on grants
- 4. Did we get a check for second t-shirt drive? Last time it was three weeks.
- 5. Get key to post office and Laura will take key. We have a membership file at Gatehouse.
- 6. Have events that were not fundraisers-we have the right number of events that meet non-profit status
- 7. Grant has to be focused on special education

7:20pm

V. Committee Reports

- 1. EOY Summaries - keep/nix/debate thinking
- 2. Committee report to put in binders and bring to the retreat. What is good and maybe not great and what we can eliminate. Create an annual report.

3. Communications: Committee-Report Submitted
4. Events Committee: \$50-
 - a. **MOTION:** Motion to give Rafael Jordan a \$50 Visa gift card (Custodian) for helping set up at award ceremony. Approved. Motion unanimously passes.
5. Special Education Liaison: December 1 is Barnes and Noble Book fair. Submitted report on events from last year.
6. In preparation for retreat and maybe before get all the calendars-fccpta, WIN calendars, school board, and school calendar, Partnerships and SEPTA calendars well before the retreat-tasked to Laura Allen.
7. Military Family Fair and Tyson Special Ed Fair-want to get SEPTA at these events
8. Twice exceptional hand book--writing to be done mid-July, meeting weekly in August and patterned on dyslexia handbook. Very streamlined process.
9. Diane commented on working more strategic when interfacing with DSS
 - a. Asked group if we should continue to meet quarterly or twice a year.



8:00pm

VI. Outstanding Critical Business

1. Dangling Grants (Under the Sea and Flexible Seating) Already talked about-
2. What is happening with ITC event? Date/ volunteers? Brooke point person? Brooke posted in Facebook group on new ITC dates--4 different schools--two different days for each school--7/10 or 7/12 and crossfield-get from Brooke-Infant Toddler Connection timings for 830 or 1030--Brooke is point person--not talking about process of entering preschool. Some volunteers at meeting said they could help.
3. Have an email list that is not membership and transfer over once they become members.

8:10:pm

VII. New business

1. FCCPTA SEPTA Flyer packet (Deadline and parameters)-SEPTA Flyer and look for membership-1st week of July--to Jane
2. **MOTION:** Motion that we make a reflections subcommittee to fall under events. Approved unanimously.
3. **MOTION:** Motion to create Reflections Subcommittee chaired by Nancy Rosene. Approved unanimously.
4. Start twitter account--Helen. Submit to social media accounts. Should have social media chair as an idea give posts to both accounts. Helen to create social media account in Twitter.
5. I'm Determined Project-Cathy thought this is a good project for SEPTA and being self-determined. A lot of web based materials. Help take more

control of their lives and not just doing what adults tell you to do...helping with Goal setting.

6. Retreat Agenda Ideas--Didn't think we got to cover this



9:00pm

VII. Adjourn