

## Fairfax County SEPTA

SEPTA Board & Delegates

7pm-9pm

Gsuite



Google Hangout information: (please remember to log in with your SEPTA GSuite addresses, not your personal gmail!)

[meet.google.com/wcn-ecgp-gug](https://meet.google.com/wcn-ecgp-gug)

(US) +1 315-791-2544

Event will include a link to view full list of phone numbers for all supported countries.

PIN: 179 475 273#

---

### 7:00pm **I. Call to order, Quorum Count & Approve Agenda (12 voting members)**

(Amanda C. and Helen M.-Communications), (Michelle C.-ACSD), (Kim W. and Cathy G.-Events), (Laura A.-Secretary), (Laura B.-2E), (Diane C.-President), (Ami B.-Treasurer), (Kate V.-Membership), (Tina B.-Fundraising), (Joanne W.-Liaisons), (Norm H.-Advocacy), (Rachna H.-Awards)

### 7:05pm **II. Approve Minutes from 11/27** [https://docs.google.com/document/d/10LhYC6gLAK8P-4W4f3O-dzkgPlcTD6T\\_1uwnnGEFqY0/edit](https://docs.google.com/document/d/10LhYC6gLAK8P-4W4f3O-dzkgPlcTD6T_1uwnnGEFqY0/edit)

Minutes to be posted on Facebook for Board approval.

### 7:10pm **III. Treasurer Report & Budget Requests**

- Ami presented spreadsheet
- Laura and Diane have money to deposit.
- Goal to raise \$2200 for rest of the year.
- Went over budget for P.O. Box. Ami paid bill.
- Diane talked about grant for hotel for Advocacy Day in Richmond for three nights. We budgeted for 2 people and conference fees and room for two nights. Going to talk off-line and work with the Fairfax County Council of PTA's.
- Looking at on-line reimbursement process for SEPTA. Come up with pros and cons with on-line. Ami tasked with pricing and getting checks signed with two signatures. Receipts need to have reimbursement form to the treasurer account.

### 7:25pm **IV. Announcements**

- **\*\* Condolences to Norm - Death in Sue's Family \*\***
- **\*\* Congratulations to Rachna - announcing her Run for School Board \*\***
- January 12, 2019 IEP Binder Event - set up 1pm, workshop 2-4
- January 17 General Membership Meeting - Roundtable and Nominations Comm
- January 28 PTA Advocacy Day in Richmond - need to be in good standing to vote
- Reminder to find replacements, remember upcoming goals and cultivate committee volunteers, Report Reminders

7:35pm

## V. Committee Reports

- **Advisory Council for Students with Disabilities- Rep, Michelle Cades (report linked in doc) (5min)**
- There is a meeting on Wednesday, January 9.
- Last meeting on December 12, Ombudsman for FCPS, Mr. Armando Peri, Jr. spoke.
- 1st Class Awards-ACSD comes up with internal awards and is looking at external awards.
- No speaker at next meeting. Time allowed for committee work.
  
- **Advocacy, Norm Hall (report linked) (5-10 min)**
- Discuss budget advocacy plan -
- A plan can not be put in place until Thursday when the budget is released at the School Board Meeting.
- Discussion on the need for an advocacy meeting. Said need to see analysis and do preemptive work before. Will wait until Thursday and have advocacy committee meeting and hammering out position statements.
- Talked about staffing at the schools.
- Talked about consultant study from San Francisco and how should we do one. Norm posted in Facebook group.
  
- **Awards and MiniGrants, Rachna**
- **Vote? Updates**
- Committee Meeting happened in December
- Want to have an award for special ed students added to list of the awards
- List of Awards:
  - Special education advocate of the year (Central Office Administrative Staff)
  - Outstanding Administrator of the Year (school administration level)
  - Outstanding Special Education Teacher
  - Outstanding General Education Teacher
  - Outstanding Support Staff of The Year ( IA or Related Service Provider are separate categories) (social worker, counselor, bus driver, resource teacher, specialist, case manager, resources teacher, or ATS)
  - Outstanding -Paraprofessional IA of the Year
  - Outstanding Related Service Provider (SLP/OT/PT)
  - Outstanding Coach/Music Director/Band Director/Choral Director
  - Best inclusive FCPS or PTA extracurricular or after school program school community/extracurricular/after school program
  - Best co-teaching team
  - Best school for Inclusion
  - Best PTA for Inclusion
  - Best Special Ed Liaison

- FCPS Student who most supports inclusion (elementary, middle and high school)
  - Community Champion
  - SEPTA Mentor
  - **Approved Student Achievement Award ( highlighting a kid with IEP or 504 )**
  - **Withdrawn motion to approve a Legislative Award**
- 
- Reviewed award timeline: release award doc at end of month-Launch next week and nominations through March. Determined in April. Gives two months to compile and to notify everyone a whole month earlier.
  - Will have virtual vote on Facebook regarding approving the awards categories and can vote yay or nay.
  - Mini-Grants-5 pending applications. Funding awards as they come in. Advertised as membership benefit. \$1000 or under for grants. We probably have \$6,000 in grants applications out there right now.
  - Going forward, first round of mini grant applications will be due end of Sept and awarded Nov. Second round due Nov and awarded Feb.
- 
- ***Communication & Social Media, Helen and Amanda (Report linked) (5min)***
  - Display Board is updated for general membership meeting.
  - Twenty people are signed up for IEP Binder event and two are on the wait list (On Thursday look at changing numbers so more parents can get in if teachers do not sign up)
  - Reminder to use SEPTA emails and not personal emails for SEPTA business.
  - Waiting for school board pictures
  - ***SEPTA Website: 800 plus people viewing website per month.***
    - Asking to create content group and asking Jennifer for Teacher Tab.
    - Magnet information to go up on site-it is on PT Board.
- 
- ***Events & Programming, Cathy & Kim (10 min)***
  - IEP Binder Event, January 12
  - General Membership Meeting & Roundtable w/ nom comm, Jan 17
  - March and April Meetings are set-I'm Determined
  - May Awards Banquet-Looked at McLean Bible and Vienna Community Center. Need new location.
  - Debbie Rosen-at Study Pro teaches executive functioning and coaches to do homework. Would like to get involved with SEPTA.
  - Looking at creating criteria for organizations we do and don't want to work with...looking at vetting or partnership information developing a criteria.
  - Note churches are charging for events on the weekends and schools are charging us for events

- **Fundraising, Joanne (need to discuss silent Fundraiser) - (report linked (10 min))**
- Barnes & Noble fundraiser - totals Where are we in fundraising for year?
  - Fair Lakes was not as busy as Springfield. Want to look into Seven Corners for next year. Will look at relocating arts and crafts table and posing the question about being able to gift wrap at each location with the B&N POC
- Co-Sponsoring “Voices around the Table” book signing 1/14-45 people signed up
- Armchair Fundraiser? Typically an armchair fundraiser would have the needs of school in front of them and parents can decide on what to help pitch in. If we want to promote grant and donate to this project-armchair fundraiser would be more specific. We need to promote a goal to reach and multiple topics at once.
- Update on Magnet Fundraiser? Plan? Can we sell at B&N? Other events? Plan for distributing them via mail for online purchases? Who is reporting on this coordinate with Membership. Magnet inventory needs to be tracked and all sales reported to Ami. Current totals? Where inventory? How many have gone out? How much money in?
  - Sold 3 on-line, 7 in person, 1 at General Membership meeting
  - Need to create tracking these assets in spreadsheet
- **Membership & Outreach - (Report linked) (5min)**
- Need To have regular Membership Reports run - weekly additions and any magnets sold need to be reported.
- Want to have separate meeting to discuss mail chip with Helen, Diane, Kate, Amanda, etc. meeting off-line
- Once someone joins and membership reports frequency or member-she will touch base with Ami
- Asking is we can charge \$10 for membership for later part of year. Need to charge enough to pay to state and local. Teachers have to be \$6.
- To receive a grant from SEPTA, you have to be a member.
- Suggested to vote virtually on membership reduction cost--could do virtually.

8:00pm

## VI. Old & New Business:

- **Motion - Joanne - Special Event: Abira and the Mountain [Abira and the Mountain Plan of Work](#)**  
Motion that SEPTA Co-sponsor and promote this FREE production of Abira and the Mountain on 3/23. First by Joanne W. Second by Laura B. Diane Spoke to motion. Unanimously passed. Diane C., Laura A., Laura B, Joanne W., Cathy G., Norm H., Kate V., Amanda C., and Rachna H. voted.
  - Can collect donations and do refreshments.
- **Motion - Joanne - Special Event: REELAbilities Film Festival Sponsorship of This Business of Autism Screening [REELAbilities Film Festival Sponsorship Plan of Work](#)**

**Motion: I make a motion that SEPTA spend \$250 to Sponsor the screening of This Business of autism as part of REELAbilities film festival.**

- Will make virtual vote in terms of promotion and sponsorship. Joanne will post.

9:37 pm **XI Adjourn**