

Fairfax County SEPTA MINUTES

SEPTA Board & Delegates
04.08.19 Regular Board Meeting
7pm-9pm (6:45 set up)



Blue Iguana

[12727 Shoppes Ln, Fairfax, VA](https://www.fairfaxva.gov/12727-Shoppes-Ln-Fairfax-VA)

- 7:02pm **I. Call to order, Quorum Count & Approve Agenda**
(11 committees - 1 vacant; 10 voting members = full, 6 = Quorum)
7:02 pm. Amanda Campbell, Kim Woodbury, Laura Allen, Diane Cooper-Gould, Cathy Greulich, Rich Hem, Norm Hall and Kate Volpe-7 voting members, Laura Baker-Arrived late
- 7:05pm **II. Approve Minutes *will vote on minutes in board group**
- Note - only Sept minutes on website. All approved minutes need to be uploaded to the website.
 - Make a PDF to post to the Website of all approved minutes and work with Helen.
- 7:10pm **III. Treasurer Report & Budget Requests (Rich)**
- Report passed out. Records were organized by referencing downloads from PT Board, Bank, Website and binder.
 - Super Hero memberships are being split into two budget categories: \$20 toward memberships and \$30 for fundraising.
 - Fiscal year is July 1 - June 30
- 7:25pm **IV. Announcements (Diane)**
- April 30 Gen Mem Meeting, Elections & Ombudsman LOCATION-Camelot ES Library
 - May 4, SEPTA Awards Fairfax Church of Christ 3901 Rugby Road-Reception 6:30 pm
 - May 22, ACSD "Meet and Greet" @ Luther Jackson Middle at 7 pm
 - May 28, Board Meeting - location TBD-will look at Camelot. Need to have information to pass over to next officers for this meeting.
- 7:35pm **V. Committee Reports**
- ACSD Rep, Michelle Cades (given by Diane 5mins)
 - Meeting on March 13th had special education budget presentation for FCPS. Michelle submitted report. ACSD is having presentation on reports for the School Board at the next meeting. Michele is running for Vice President of SEPTA and will need an ACSD replacement for SEPTA ACSD Rep.
 - Advocacy, Norm Hall
 - Wants to discuss a plan for budget advocacy if full funding is not awarded by BOS
 - Norm is going to testify at the Fairfax County Board of Supervisors Budget Hearing
 - Awards and Mini Grants & Events Laura Baker, Laura Allen, Cathy, Kim (20 mins)
 - Mini grant update- We have funded one grant so far this year. We agreed to fund two. We bought directly for one and the other they are going to buy and submit receipts. The third grant is still in question if we can fund. Treasurer states we have enough to fully fund the third grant. Laura to email Amanda to promote the third grant. Diane suggested to total up how many grants we funded between last year and this year for future advertising
 - Awards Ceremony -
 - Gift certificates will be given to some of the Excellent Educator winners

- Last year-\$100 gift certificates--Excellent educator Award of the year Elementary and Secondary.
 - Custodians gift certificate approved last year
 - Could we issue a letter to PTA presidents to raise money for the awards gifts?
 - Suggested that we use \$400 for actual physical awards and financial awards.
 - Invite list should include School Board Members, DSS and other dignitaries
- Communication & Social Media, Helen and Amanda (15 mins)
 - **MOTION: I move to create an armchair fundraiser, using PTBoard's interface, that will run through the end of the school year. Moved by: Amanda Campbell, 2nd by- Kate Volpe)**
 - **The following Board members spoke to the motion:
Diane re: time of year & Cathy: requesting clarification on motion.**
 - **Motion Unanimously approved with one abstention-Norm Hall.**
 - Committee Chairs spoke about:
 - Importance of getting comms out.
 - Google forms need to have as much information as possible.
 - Internal Board Communications Request Form is on the website.
 - Awards
 - Eventbrite is created.
 - Display board was updated.
 - Diane suggested to work on a membership packet. Membership is using Diane's current letter. Kate links to "Membership Benefits" document available on-line. Question was raised if PT Board Announcements were effective for conveying information to members due to the necessity of using a password to access documents.
 - Helen is looking into potentially having a private section of the website. **Action item**...continue to look into this further.
- Membership & Outreach - (5 mins)
 - 150 Members currently
 - Welcome letter is being sent out bi weekly with President's letter and a link to the benefits of membership and links to Facebook page and groups.
 - Norm requests geo coding of memberships
 - Membership Chair states that she has a goal to reach out to non-renewing members at least twice.
 - Parent memberships are \$10 for the rest of the year
 - New memberships for the 2019-2020 school year open July 1, 2019
- Reflections Update - we need to make sure they are part of Award ceremony in May and that they get invites. Need to connect with Nancy
- President's Report - Diane-Report Submitted covering Restraint and Seclusion:
 - Meetings (2) with S.Brabrand and T.Johnson
 - Calls from media outlets
 - SEPTA R&S Survey results

8:30pm

VI. Old & New Business:

- Records for committee chairs and Officers need to be organized and ready to pass over for May 28 Board Meeting
- What positions are people going to be engaged with next year?
 - Cathy-Volunteer Coordinator
 - Kate-Membership
 - Amanda and Helen-Communications
 - Laura Allen-SpEd Liaisons Person
 - Awards and Grants-

- Events and Programming
- Fundraising-
- Underserved Populations-
- Advocacy - Diane and Norm
- ACSD Rep-Diane considering
- Run PT report in where they are looking
- Introduce Beth Eachus, SEPTA President Nominee 2019-2020

9:05 pm

XI. Adjourn