

Fairfax County SEPTA

SEPTA Board & Delegates

Rescheduled August Regular Board Meeting

7pm-9pm (6:45 set up)

BritePaths

4080 Chain Bridge Rd. Fairfax 22030; second floor.



7:00pm **I. Call to order, Quorum Count & Approve Agenda (15 voting members- full)**

Norm, Cath, Amanda, Joanne, Diane, Brook, Lisa: On-line: Laura B., Tina, Michelle, Ami

7:05pm **II. Approve Minutes**

Postponing minutes to approve on-line before October 30th meeting.

7:10pm **III. Treasurer Report & Budget Requests - Vote on 2018-2019 Budget, get up on website this week for 30 day notice, also Social Media**

Ami presented the Proposed Budget to the Board for 2018-2019. Motion: Move to accept the budget as presented by the budget committee. Cathy. And second by Amanda. Unanimously passed. Budget has to be posted on the website in time for General Membership meeting at end of October.

7:25pm **IV. Announcements**

- SEPTA Liaison Training 9/26, Mental Health Conference Sat 9/29, School Board 9/27-6:30 pm, Upcoming Gen Mem meeting October - 10/30 Event Speaker Finalized? Cheri B? Supervisor Cook is also coming. Cathy and Kim--**TASK**-Is it possible to post a link of who is doing what and sign-up genius for each event. **TASK**-Need to Post on Dyslexia Awareness Month-wear red and need to put posting on-line. **TASK**-Post upcoming events on Facebook. Add in Family and Community: Oct. 20
- SEPTA Table Rep training - for Volunteers
- Membership Set up on PT Board with Stripe payment processing-got membership set-up through National PTA. Going to use PT Board. Will get non-profit prices, but have to pay for a full week...finance charge for PT Board full charge will be full price for one week.
- Volunteer Coordinator Announcement-Lisa has to leave membership position. Sign up genius is one account and Amanda helped with Google forms.
- PEATC Rep Announcement-Jess will not be the PEATC rep as she has left her position.
- Reminder to find replacements, remember upcoming goals and cultivate committee volunteers, Report Reminders--try to get reports in at least days ahead.

- Brandon Cassidy (FCDC) idea for a SpEd scholarship. - Talk to Rachna and Ami (and Debbie)-Note to change FCDC to ACSD.
- Michele talked about finding someone to translate at the library. She met a translator at the library.
- Pass the names on from events in relatively quick manner and get communications as well as volunteers into the loop of who is attending. Maybe put the sheets in the back of the clipboard.
- School Board will be passing Michelle's name in Thursday meeting.
- **** Kudos to Amanda - AGAIN! - helping me get Membership set up ****
- **** Kudos to Events Committee for GREAT Picnic! (Kim & Cathy) ****
- **** Sympathies to Laura Baker, her FIL is in critical condition ****

7:35pm

V. Committee Reports (2 min max)

- ACSD Rep, Michelle Cades-School Board will be passing Michelle's name in Thursday meeting. Nothing else to report.
- Advocacy, Norm Hall--Special Education reports on positions open in school. School Board meeting announcements. Had talks at ACSD and at the school board meeting. Scheduled initiatives for the quarter: Norm has a report that I can link to. Look at document ahead of time and everyone would be welcome to attend. It's going to be rescheduled. Talk about fear of retribution. Diane said we need to get priorities. Talk to Tina and ? from FEA...From PRC Training--possible Advocacy-Shift to inclusion in new IEP and Gen ed teachers have not been...POAC asking to include us in advocacy topic-get topic from Diane.. Paper mail Special Ed survey.
- ~~Awards and MiniGrants, Rachna~~
- Communication & Social Media, Helen and Amanda (Review Calendars emails, need on Contact Sheet and Website) Looking to reorganize site and have specific space for our documents all going in one place. Created Website menu reorganization thoughts spreadsheet to plan. Created a new banner and presented at the Board Meeting. Amanda will move forward to putting new banner up. Social Media policy in boosting posts.

Amanda: Motion and Brooke Seconds: to approve the Social meeting policy as written. Cathy abstains. 8 yes votes...Norm, Amanda, Joanne, Diane, Brook, Laura A. On-line: Tina and Laura B. a yes.

TASK: Check by-laws on whether Volunteer is official committee.

- Events & Programming, Cathy & Kim (Picnic recap/October 30)
- Fundraising, Joanne (need to discuss silent Fundraiser) Look at her report. Tina is securing springfield location and update the sign-up genius. Talking about having gift wrapping this year. Will we have guests doing story reading? All

school board members were invited. Task: Creating a list of books that the customers can buy and approach the codes. Diane gets a special code for books on a 4 flyers per page. Task: Joanne will make event for the Book Fair and do the promotion. Arm chair fundraiser---looking to move to second half of the year. Magnet...Joanne got three quotes for the magnet....Task...moving off-line to talk about the magnet. Looking to make the 5" x 5" magnet.. Quantity.

MOTION: Brooke: Make a motion to approve a magnet fundraiser for a 5 x 5 magnet for a ten dollar donation. Norm: Second Approved unanimously and on-line agreed.

- Membership & Outreach, Diane and Amanda: Live through on-line website. If you have not joined SEPTA then you need to join.
- Teacher Liaison, Jennifer
- Volunteer Coordinator, Lisa-Sign Up genius and then have the person and have the event coordinator do the sign-up genius. Looking to streamline so that the volunteer coordinator can help the event chair.
- Reflections Update, Nancy / Joanne-Joanne brought posters and flyers: Task: Need to get information up for the Reflections program. Need communication for deadline, etc. on the page.
- President's Report - Diane, Brooke, Laura, Ami-link report to Diane's comments. Task: Come on in the beginning of the year for three to four statements of what our goals are for the year.
- ~~Under served & 2e, Laura B~~

8:00pm **VI. Old & New Business:**

- MOTION to approve Social Media Policy
- MOTION to Approve Magnet Fundraiser
- On the Go with AAUW - pick date and talent 4-7 or 7-10 Mon-Thurs
- October 30 Gen Membership Meeting - Super. Cook is coming? Are we set?
- Need to set up a Volunteer Training

8:30 **VII. GSuite Training: Calendars--Tabled until next time.**

9:00 **XI Adjourn--9:19 pm**

*****Oh George*****

Reminder: The committee report forms are the official format for monthly reports to be sent to entire leadership team 5 business days before Board meeting. If these forms are not submitted 5 business days before the next board meeting, you will forfeit your committee time.

